



Aurora Public Schools Transportation (APST) (SCHOOL BUS DRIVER) APPLICANT INFORMATION

APPLY ON-LINE @ <http://hr.aurorak12.org/work-for-aps/apply-for-jobs/>

SCHOOL BUS DRIVER "BRIEF" JOB DESCRIPTION:

- ▶ High School Diploma or GED equivalent.
- ▶ **Five (5) consecutive years of experience operating a motor vehicle is required – Minimum age twenty-one (21).**
- ▶ **Must maintain a driving record that meets the standards of the District's insurance policy.**
- ▶ Experience with children is preferred; however, **NO EXPERIENCE NECESSARY.**
- ▶ Good communication / customer service skills.
- ▶ Basic ability to read and write in English language skills required.
- ▶ Basic mathematical functions and basic computer skills.
- ▶ Ability to tell time; also read and follow basic route maps, directions, schedules, etc.
- ▶ Ability to work with children with various backgrounds, abilities and age groups.
- ▶ Regularly required to sit, use hands, fingers, handle, feel, or reach with hands and arms, talk and hear.
- ▶ Frequently required to climb or balance, stoop, kneel, crouch or crawl.
- ▶ Frequently lift and/or move up to 50 pounds.

(CDL) COMMERCIAL DRIVER LICENSE (CLASS B P2S) INFORMATION:

ALL APPLICANTS: Please upload a current copy of your Motor Vehicle Record (MVR) history to your application for any/all states for which you have resided in the previous five (5) years. If you are unable to upload this information, please fax it to Human Resources at (303) 952-6588 or bring it to our office at 160 Airport Blvd., Aurora, CO 80011.

REGULAR DRIVER LICENSE and/or NON-(CDL) CLASS BP2S LICENSE HOLDER: If applicable, it is to your ADVANTAGE to START reviewing/studying the Colorado Commercial Driver License (CDL) Driver Manual once you have completed the on-line APS classified employee application in order to prepare yourself for the possibility of employment with the APS Transportation Department.

NOTE: If you are one of the candidates SELECTED to PROCEED with the HIRING PROCESS, completing the above step will prepare you to take the appropriate written test (if applicable - when instructed) at the Colorado Department of Motor Vehicles in order to ACQUIRE the necessary endorsements and/or Temporary Instruction Permit (TIP) for a Colorado Commercial Driver License Class B P2S.

○ **CDL / TIP WRITTEN TEST(S) INCLUDE:**

1) General Knowledge 2) Airbrakes 3) Passenger (P2) 4) School Bus (S)

- NOTE: It does not cost you any money to take the (CDL) written TEST(s). The DMV will hold your tests results up to 60 days.

(CDL) DRIVER MANUAL (Colorado Department of Motor Vehicles Website):

✓ ON-LINE @: <http://www.colorado.gov/cs/Satellite/Revenue-MV/RMV/1208597668357>

✓ PICK-UP COPY of CDL DRIVER MANUAL @: Any Colorado Department of Motor Vehicle office location.

OTHER HELPFUL WEBSITES that may assist you to PREPARE yourself to TAKE the necessary (CDL) written test(s):

HELPFUL WESITE FOR (General Knowledge & Airbrakes): <http://www.cristcdl.com/otc/>

HELPFUL WESITE FOR (School Bus and Passenger): <http://freedmvpracticetests.com/cdl>

(DMV) COLORADO DEPARTMENT OF MOTOR VEHICLES OFFICE LOCATIONS:

The following are some of the Colorado Department of Motor Vehicles (DMV) office locations in the metro area that may be registered to provide the necessary (CDL) written tests and/or may have available printed copies of the CDL Driver Manual.

- **Aurora @ 14391 E. 4th Ave., Aurora, CO 80011**
- **Aurora @ 15400 E. 14th Place, Aurora, CO 80011 – Satellite Office ONLY / renews and pick-up copy of CDL manual**
- **Denver NE @ 4685 Peoria, Denver, CO 80239**
- **Denver Central @ 1865 W. Mississippi Ave. #C, Denver, CO 80223**
- **Golden @ 16950 W. Colfax Ave. #104, Golden, CO 80401**
- **Northglenn @ 11900 N. Washington Street, Northglenn, CO 80233**
- **Parker @ 17924 Cottonwood Drive, Parker, CO 80134**